

2.

Multi-

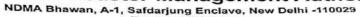
Staff

Tasking

4.

F. No. 01-02/2023-Admn Government of India

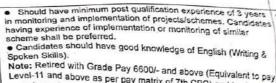
National Disaster Management Authority



Tel. No. 26701700

Sub: Advertisement for the various positions in National Disaster Management Authority (NDMA) on contract basis. NDMA invites applications from Indian national having requisite qualification and experience for following positions

SI No.	Name of Position	Post in Nature	No. of Vacancy	Educational Qualification	Post Qualification Experience
1.	Project	Contrac- tual		of Disaster Management/Science/Social	 Should have minimum post qualification exp in monitoring and implementation of projects/so having experience of implementation or monitor scheme shall be preferred. Candidates should have good knowledge of



40 Years (upto 82 years for retired Gov. employee)

• 40 Years

employee)

(upto 62 years

for retired Govt.

Max Age Limit

			Supplies to the second
Technical Project Manager (IT)	Contrac- tual	01 (One)	Essential: Master's degree preferably in Engineering with 2 years' post qualification relevant experience or B.E/B.Tech with 3 years' post qualification relevant experience in project management/coordination.

experience in project monitoring at National/State level. Experience in handling of web-based management systems development of websites and mobile application is desirable. Experience in data analysis an advantage.

Level-11 and above as per pay matrix of 7th CPC) and having

Knowledge of technical aspects of geographical data management and utilization; familiarity with coordinate geometry, data conversion and validation, spatial analysis and visualization.

Candidates should have good knowledge of English (Writing & Speaking Skills).

Note: Retired with Grade Pay 6600/- and above (Equivalent to pay Level-11 and above as per pay matrix of 7th CPC) and having experience in project monitoring at National/State level. Noting and drafting skills.

egA mumixsM Limit-40 years

Maximum Age

Limit-40 years

Essential: Bachelor degree or any 02 (Two) Contrac-Project 3. equivalent degree in any stream. Assistant tual Essential: - High School (10th Standard).

02 (Two)

Contrac

tual

Should have knowledge of English and Hindi language. To assist higher officials /officers in day- to-day tasks and

activities. To do office maintenance, record-keeping, and various administrative duties such as photo-copying, distribution / dispatching of Daks, maintaining various types of diaries, etc.

2. Remuneration Band: Rs. 125,000/- pm for Project Specialist and Technical Project Manager (IT), Rs. 37740/-pm for Project Assistant and Rs. 25,502 for Multi-Tasking Safety Remuneration for Project Specialist and Technical Project Manager (IT) in respect of retired Government employee engaged as a Consultant shall be regulated as per Ministry

of Finance, Department of Expenditure O.M. No. 3-25/2020-E.III.A dated 09th December, 2020. 3. The detailed terms and conditions and eligibility criteria (educational qualifications, age, experience etc) for engagement of above positions are indicated in the Term References (ToR) of the above positions and may be seen on NDMA website at http://ndma.gov.in.

 Essential /desirable educational qualifications and experiences will be verified with original certificates. 5. Interested individuals may send their bio-data in the prescribed proforma available on the NDMA website alongwith statement of purpose (SOP) in maximum 250 words, rece passport photograph and copies of certificates establishing their educational qualification, experience to Shri Abhishek Biswas, Under Secretary (Admn.), National Disaster Management Authority, NDMA Bhawan, A-1, Safdarjung Enclave, New Delhi-110029, Phone No. 011-26701700 within 20 days from the date of publication advertisement in the Employment News. he considered.