

‘Annexure - A’ (General Bio-Data)

**APPLICATION FOR THE POST OF TAX ASSISTANT/ STENOGRAPHER-GR.II /
HAVALDAR UNDER SPORTS QUOTA RECRUITMENT**

Post/s Applied for (in the order of preference):		A passport size photograph of the candidate is to be pasted here duly signed by the applicant across it, where part of such signature is on the photograph and other part is on the application
i) _____ ii) _____ iii) _____		
Game/Sports: _____		
1.	Candidate's Name in full (in Block letters)	
2.	Father's/ Mother's Name	
3.	Nationality	
4.	Date of Birth (DD/MM/YYYY)	
5.	Age as on 09.08.2024	
6.	Gender (Male/Female)	
7.	Permanent Residential Address	
8.	Address for Correspondence	

9.	Email ID			
10.	Mobile No./Nos.			
11.	Category (SC/ST/OBC/GEN)			
12.	Caste			
13.	Two marks of identification	i)		
		ii)		
14.	Educational and other Qualification(s), if any (Copies of self-attested certificates should be enclosed)	Examination Passed	Month & Year of Passing (MM/YYYY)	Percentage of Marks & Class Obtained
		Name of the Institute/ Board		
i)	10 th Std. or Matriculation			
ii)	12 th (+2 stage) or Intermediate			
iii)	Graduation in any faculty			
iv)	Technical Qualification, if any			
15.	If you are already employed, give particulars:			
i)	Name & Address of the organization			
ii)	Employed from and to			
iii)	Designation			

16.	Position specialized in case of member of Team event	
17.	Level of Representation in game/sport (indicate whether represented Country/ State / University or the State schools team	
18.	Full details regarding the representation & the award received including the event in which represented /year	
19.	Any other special achievement	

DECLARATION

I _____ S/o or D/o Shri _____ hereby solemnly declare that I have carefully gone through the eligibility criteria for the post applied for and I meet all the conditions; that all information given by me above are true and complete to the best of my knowledge & belief; that there are no ongoing investigation/s against me regarding Doping by the World Anti-Doping Agency (WADA), or National Anti-Doping Agency (NADA) or any other relevant authorities, or there are no ongoing/pending any other enquiry against me for using unfair means of any nature to compete or win in any of Sporting event; and that if any irregularity is noticed or any information furnished by me is found to be incorrect/false at any stage, my candidature/ Service stands liable to be cancelled/terminated at any point in time.

Place:

Signature

Date:

(Name in capital letters)

‘ANNEXURE - B’ (Details of Performance in Sports/Games)

Sl. No	Date when the tournament concluded	Place where held	Name of the Tournament	Event participated	Position earned
Best three performances during the year 2023-24					
1.					
2.					
3.					
Best three performances during the year 2022-23					
1.					
2.					
3.					
Best three performances during the year 2021-22					
1.					
2.					
3.					
Best three performances during the year 2020-21					
1.					
2.					
3.					
Best three performances during the year 2019-20					
1.					
2.					
3.					

Place:

Signature

Date:

(Name in capital letters)

FORM -1

(for representing India in an international competition in one of the recognized Games/Sports)

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF _____

Certificate to a meritorious sportsman for employment to a Group 'C' post/ service under the Central Government.

Certified that Shri/Smt./Kumar/Kumari _____
son/wife/daughter of Shri _____ resident
of _____ (complete address) _____ represented
the country in the game/event of _____ in
_____ Competition/Tournament held at _____ from _____
to _____.

The position obtained by the individual /team in the above said
Competition/Tournament was _____.

The certificate is being given on the basis of records available in the
office of the State Association of _____.

Place _____

Date _____

Signature _____

Name _____

Designation _____

Name of the Federation/ National Association _____

Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by the Secretary,
National Federation/National Association.

FORM - 2

(for representing a State in India in a National competition in one of the recognized Games/Sports)

**STATE ASSOCIATION OF _____ IN THE
GAME _____ OF _____**

**Certificate to a meritorious sportsman for employment to a Group 'C'
post/ service under the Central Government.**

Certified that Shri/Smt./Kumar/Kumari _____ son/wife/daughter of Shri
_____ resident of _____ (complete
address) represented the State of _____ in the game/ event of
_____ in the National
Competition/Tournament held at _____ from _____ to
_____.

The position obtained by the individual /team in the above said
Competition/Tournament was _____.

The certificate is being given on the basis of records available in the office of
the State Association of _____.

Place _____

Date _____

Signature _____

Name _____

Designation _____

Name of the State Association

Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by the Secretary of
the State Association.

FORM - 3

(For representing a University in the Inter-University Competition in one of the recognized Games/sports)

UNIVERSITY OF _____

Certificate to a meritorious sportsman for employment to a Group 'C' post/service under the Central Government.

Certified that Shri/Smt./Kumar/Kumari _____
Son/Wife/Daughter of Shri _____
Resident of _____ student of
_____ Represented the University of
_____ in Inter the game/event of
_____ in Inter-University
Competition/Tournament held at _____ from _____ to _____.

The position obtained by the individual/team in the above said competition/tournament was _____.

The certificate is being given on the basis of records available in the office of Dean of Sports or Officer in overall charge of sports in the University of _____.

Place _____

Date _____

Signature _____

Name _____

Designation _____

Name of the University:

_____ Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by Dean/Director or other officer in overall charge of sports in the University concerned.

FORM – 4

Directorate of Public Instructions/Education of the State of _____

Certificate to a meritorious sportsman for employment to a Group 'C' post/service under the Central Government.

Certified that Shri/Smt./Kumar/Kumari _____
son/daughter of Shri _____ resident
of _____ student of _____
(Complete address)

Represented the _____ State
School Team in the game/event of
_____ in the National Games
for _____ schools held
at _____ from _____ to _____.

The position obtained by the individual/team in the above said
Competition/Tournament was _____.

The certificate is being given on the basis of records available in the office of
Directorate of Public Instructions/education of _____.

Place _____

Date _____

Signature _____

Name _____

Designation _____

Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by the Director or
Additional/Joint or Deputy Director in overall charge of sports/games/for
Schools in the Directorate of Public Instruction/Education of the State.

FORM - 5

(for the awardees in Physical Efficiency performances conducted by the Ministry of Education & Social Welfare)

Government of India/Department of Youth Affairs and Sports

Certificate to a meritorious sportsman for employment to a Group 'C' post/ service under the Central Government.

Certified that Shri/Smt./Kumar/Kumari _____ son/daughter
of Shri _____ resident of _____
(complete address)
represented the _____ School Team in the game
/event of _____ in at the National
Competition held at _____ from
_____ to _____.

The certificate is being given on the basis of records available in the Ministry of education and Social Welfare.

Place _____

Date _____

Signature _____

Name _____

Designation _____

Address _____

Seal _____

Note: This Certificate will be valid only when signed personally by the Secretary or other Officer in overall charge of Physical Efficiency in the Ministry of Education and Social Welfare.